

Linden Free Methodist Church  
13274 Linden Rd.  
Linden, Mi 48451  
(810) 735-4564  
Web: lfmchurch.net

## **Part Time Weekend Custodian Needed**

### **Wages**

\$11.45 per hour @ 7.5 hrs. weekly

Cleaning must take place between Friday daycare closing (6 pm) and Sunday pre-service prep time (9:00 am), with necessary adjustments to coordinate with weekend building use.

### **Qualifications**

- Attention to detail and conscientiousness
- Schedule flexibility
- Good physical condition and strength
- High school diploma is preferred but not required

### **Responsibilities**

#### **Restrooms** (Main lobby and south hall):

Clean toilets and urinals, Mirrors, Counters, sinks, partitions and doors, door handles, kick plate. Handicap rails, light switch-clean with anti-bacterial cleaner.

Replace toilet paper, paper towels and soap.

#### **Vacuum:**

Gym, halls, main entry area, chapel, library, church offices, teen room, and entry rugs.

#### **Clean:**

Crash bars and kick plates on fire doors in halls, entrances, and gym. Clean glass room door handles, metal corner plates in the south hall and main halls, coat racks, and water fountain units. Wipe off smudge and hand-prints on the walls.

#### **Sweep and mop:**

Restrooms, entrances, church kitchen, and north hall kitchen.

#### **Clean Glass:**

Mirrors , classroom door windows, Administrative Assistant's desktop, Associate Pastor's desktop, Youth Pastor's desktop, podium glass top, gymnasium windows, entrance doors, and windows.

#### **Empty Trash:**

Restrooms, library, church offices, north hall kitchen, church kitchen, south hall, and main entry by the water cooler.

**Dust:**

Stair railings, trim, chapel kneeling bench, chapel railing and base, chapel podium and base, chapel and library window-sills, library tables, alter railing and base, platform podium and stand, and use special cleaner for the piano.

**Extras:**

Place a tissue box in each gymnasium window-sill and make sure there are 4 tissue boxes spaced out on the left and (4) on the ride side of the podium. Refill cups on the side of the water fountain units at the south and main halls.

**Extra Cleaning:**

Twice yearly: Inside and outside of all the classroom windows, air vents throughout the building , cobwebs, chandeliers in the main entry, tall windows above main entry doors, and south entry, garbage cans-inside and out.

Use the power lift to clean tall windows above the main doors and to dust the chandeliers in the main entry area.

Carpet cleaning/spot-cleaning as necessary.

**You may pick up an application at the church or download a fillable form at [lfmchurch.net/custodian](http://lfmchurch.net/custodian)**